

January Board Meeting Minutes

Chair: Gayle

Minutes: Kenneth

The meeting was called to order at 11:35. In attendance were Walter, Kenneth, Elizabeth, Judi, Dorothyann, Karen, Gayle, and Lisa.

- Welcome to Walter and Lisa!
- Election of Officers
 - Treasurer: Judi offered to continue her role as treasurer and was elected unanimously.
 - President: Judi nominated Elizabeth and Walter seconded. Elizabeth accepted the nomination and was elected unanimously.
 - Secretary: Kenneth nominated himself and Elizabeth seconded. Kenneth was elected unanimously.
 - Discussion included suggestions to think about transition to next year. Judi would like to find a “treasurer in training” who can become comfortable with the position before she leaves at the end of the year. A suggestion for an official vice president role was discussed as well.
- Gayle clarified the meeting schedule:
 - Board meeting - 1st Sunday of each month
 - Discussion Sundays, 2nd Sunday of uneven months, next is 01-10-21
 - Community Meetings, 2nd Sunday of even months, next is 02-14-21
 - Community Meeting Minutes are posted on the website without members’ names, financial information, or details about a discussion.
- Gayle noted that minutes for the December, 2019, Annual Community Meeting are not on the website and are apparently lost.
- Discussion around next week’s community discussion. Walter suggested discussing our meeting format in the future, including possibilities of integrated home/virtual/in person meetings. Kenneth suggested related ideas about effective use of technology in general (Zoom, email lists, website, etc.) as ways to connect.

Sunday, January 3, 2021

- **Walter will facilitate next week's community discussion.**
- **Kenneth will send out an announce about new Board positions and the community meeting discussion topic.**
- Tech Team:
 - Our policies require us to change our passwords in January. **Ken will draft a procedure and send out an email about how this will be done.**
 - Gayle reminded the Board that the Board or Teachers Council must approve changes to the website beyond regular updates, etc.
- Documents:
 - **Gayle will send a copy of the bylaws to Lisa, Walter, and Elizabeth.**
 - Gayle reminded the Board that minute drafts go to the Board; final minutes go to the Board and to David.
 - The directory email goes to Gayle and Jane who maintain the directory.
 - The info email goes to Linda And Hugh. Gayle suggested that someone checks to see if this is going well.
 - **Lisa will talk to Linda this week.**
 - Carole was the scheduler, but she doesn't want to do it anymore, and there is nothing to schedule.
 - **Kenneth will remove the scheduler email since it is not currently needed.**
 - **Judi will be the contact person for the Turner Center in the mean time.**
- Judi suggested that the Board create a proposal for the Giving Project before going to the community for discussion. She further requested that the Board consider the Giving Project as part of our vision for the year and that it be put on the agenda for discussion at a future meeting.
- Discussion was given to more community involvement in decisions, proposals, community meetings, discussion, and related future policies and programs. According to the bylaws, community input is part of the agenda of the annual community meeting.

Sunday, January 3, 2021

- The vision of the Board for this year was discussed broadly. Specific areas from the past year included the Giving Project, cultivating broader community relationships, acknowledging volunteers, and deepening Sangha.
- Gayle suggested that the Board share job descriptions and approve them, and that job descriptions include time frames for tasks.
- Walter suggested an announcement remind people about new IRS rules for tax deduction. Discussion resulted in not considering any official position or information about IRS policies, though information may be shared in still-social.
- Kenneth explained the current and ongoing progress of transitioning from Fatcow/Weebly to Interserver/WordPress. Interserver has offered to provide hosting at no charge provided we put “Hosted by Interserver” at the bottom of our page. WordPress provides increased flexibility and decreased cost over Weebly.
 - ***Kenneth will complete the move from Fatcow to Interserver.***
 - Taking advantage of WordPress, and for greater flexibility/security, ***Kenneth will move the announce list from Google Groups to WordPress (MailPoet).***
 - Kenneth suggested a survey of the community about the current and future use of technology in Still Mountain. ***Kenneth will send a draft via email to the Board and David for discussion.***
- Gayle and Dorothyann’s contribution to the Board was acknowledged. Gratitude was expressed for the ongoing commitments of everyone involved to keep the organization running in such a way that we are not dependent on any single individual.
- The meeting was adjourned at 1:00.